



Private Bag 12003, Windhoek, Namibia | Tel: +264 83 235 2100 | Web: www.ncaa.com.na

EXECUTIVE SUMMARY OF BID EVALUATION REPORT

Ref: G/ONB/NCAA-01/2026/27

G/ONB/NCAA-01/2026/27 – PROCUREMENT FOR THE SUPPLY AND DELIVERY OF SIX (6) NEW VEHICLES

1. Scope of contract: Supply and delivery of six (6) new vehicles.
2. Procurement method used: Open National Bidding.
3. Date of Invitation of Bids: 27 March 2026
4. Closing date for submission of bids: 27 April 2026 at 11h00
5. Date and place of opening of bids: 27 April 2026 at 11h15, NCAA Head Office
6. Number of bids received by closing date: Four (4)
7. Responsiveness of bids: Four (4)

1. ELIGIBILITY CRITERIA

To be eligible to participate in this quotation process, bidders were required to meet the following criteria:

Bidder Name	Company Registration	Social Security Good Standing	NamRA Good Standing	Affirmative Action Compliance	Written Undertaking	Core Business Aligned to Requirement	Bid Securing Declaration
Pupkewitz Motors (Pty) Ltd	Pass	Pass	Pass	Pass	Pass	Pass	Pass
Meije and Ziegler (Pty) Ltd	Pass	Pass	Pass	Pass	Pass	Pass	Pass
Auas Motors (Pty) Ltd	Pass	Pass	Pass	Pass	Pass	Pass	Pass
Pupkewitz GWM (Pty) Ltd	Pass	Pass	Pass	Pass	Pass	Pass	Pass

Only bidders that passed the eligibility stage were considered for technical evaluation.

2. TECHNICAL EVALUATION

Description	Score Points	Pupkewitz Motors (Pty) Ltd	Metje and Ziegler (Pty) Ltd	Auas Motors (Pty) Ltd	Pupkewitz GWM (Pty) Ltd
Documents establishing conformity of goods, including deviations (if any), and a vehicle manufacturer authorization letter.	20	20	20	20	20
Vehicle catalogue with photos and specifications demonstrating substantial equivalence or superiority to the required specifications.	20	20	20	20	20
Reference letters for similar services: 4 or more = 30 points; 3 = 20 points; 2 = 10 points; 1 = 5 points; none = 0 points.	30	10	30	30	0
Valid municipal workshop fitness certificate/letter: valid certificate = 20 points; no valid certificate = 0 points.	20	20	20	20	20
Margin of preference, where applicable.	10	3	3	2	5
TOTAL	100	73	83	82	65

Note: Only bidders that attained a score of 70% (70/100) or higher were considered for financial evaluation.

Bidders that did not meet the requirements were deemed non-responsive and did not proceed to the financial evaluation stage.

Three bidders achieved the required minimum score of 70 points and proceeded to the financial evaluation stage. Pupkewitz GWM (Pty) Ltd scored 65 points and did not meet the minimum technical threshold.

Board Members: Ms. Loide Shaparara (Chairperson), Ms. Martha Hitenanye (Deputy Chairperson), Mr. Edward N Kafita, Dr. John Shimaneni, Mr. Edson E Isaaks, Mr. Sam H Nekaro, Mr. Onesmus L. Kaukungwa, Ms. Toska Sem (Executive Director)

3 FINANCIAL EVALUATION

Company	Lot 1	Lot 2	Lot 3
Pupkewitz Motors (Pty) Ltd	N\$ 593 452.62	N\$ 1 347 464.40	N\$ 1 572 745.82
Auas Motors (Pty) Ltd	N\$ 549 856.00	N\$ 1 477 569.90	No offer
Meije and Ziegler (Pty) Ltd	N\$ 705 295.66	N\$ 1 715 260.62	No offer

In terms of section 55(1) of the Public Procurement Act, 2015, the Board or public entity must award a procurement contract to the bidder that submitted the lowest evaluated substantially responsive bid and that meets the qualification criteria specified in the pre-qualification or bidding documents, subject to compliance with subsections (3), (4), (4A), (4B), (4C), (4D) and (5).

1. BEST EVALUATED BID

Public Procurement Act, 2015 (Award of Procurement Contracts)

The BEC evaluated each lot separately. For each lot, the lowest evaluated substantially responsive bid was considered the most financially viable option, subject to confirmation that the bidder met all applicable requirements.

Lot 1: Auas Motors (Pty) Ltd submitted the lowest evaluated substantially responsive bid at **N\$ 549 856.00**, excluding VAT, for the supply and delivery of two (2) hatchback vehicles.

Lot 2: Pupkewitz Motors (Pty) Ltd submitted the lowest evaluated substantially responsive bid at **N\$ 1 347 464.40**, excluding VAT, for the supply and delivery of two (2) double-cab vehicles. The BEC noted that the quoted amount does not include a security canopy. However, after considering the price difference between Pupkewitz Motors (Pty) Ltd and Auas Motors (Pty) Ltd, and the cost of the security canopy quoted by Auas Motors (Pty) Ltd, Pupkewitz Motors (Pty) Ltd

Board Members: Ms. Loide Shaparara (Chairperson), Ms. Martha Hitenanye (Deputy Chairperson),
Mr. Edward N Kafira, Dr. John Shimaneni, Mr. Edson E Isaacs, Mr. Sam H Nekaro, Mr. Onesmus L. Kaukungwa,
Ms. Toska Sem (Executive Director)



remains the lowest-priced option. BEC therefore recommends that Lot 2 be awarded to Pupkewitz Motors (Pty) Ltd, subject to the PMU obtaining a complete quotation inclusive of the security canopy before final award.

Lot 3: Pupkewitz Motors (Pty) Ltd submitted the only responsive bid for Lot 3 at **N\$ 1 572 745.82**, excluding VAT, for the supply and delivery of two (2) buses.

4. Recommendations

In terms of Section 55(1) of the Public Procurement Act No. 15 of 2015, as amended, the Board of Public Entity must award a procurement contract to the bidder that submitted the lowest evaluated substantially responsive bid and that meets the qualification criteria specified in the pre-qualification or bidding document.

Following the evaluation process, the Bid Evaluation Committee recommends that Bid No. **G/ONB/NCAA-01/2026/27** for the supply and delivery of six (6) vehicles in lots be awarded as follows:

Lot 1: Award to **Auas Motors (Pty) Ltd**, being the lowest evaluated substantially responsive bidder for Lot 1, at **N\$ 549 856.00**, excluding VAT.

Lot 2: Award to **Pupkewitz Motors (Pty) Ltd**, being the lowest evaluated substantially responsive bidder for Lot 2, at **N\$ 1 347 464.40**, excluding VAT, subject to the PMU obtaining a complete quotation inclusive of the security canopy before final award.

Lot 3: Award to **Pupkewitz Motors (Pty) Ltd**, being the only responsive bidder for Lot 3, at **N\$ 1 572 745.82**, excluding VAT.

Yours faithfully,

NCAA

2026 -07- 15

Ms. Taska Sem
PRIVATE BAG 12003
AUSSPANPLATZ
WINDHOEK

Executive Director

Board Members: Ms. Loide Shaparara (Chairperson), Ms. Martha Hitenanye (Deputy Chairperson),
Mr. Edward N Kaffita, Dr. John Shimaneni, Mr. Edson E Isaaks, Mr. Sam H Nekaro, Mr. Onesmus L. Kaukungwa,
Ms. Taska Sem (Executive Director)

